

## Shared Services Joint Committee

Wednesday, 11th January, 2023, 6.00 pm

Council Chamber, Chorley Town Hall, Market Street, Chorley

### Agenda

1. **Apologies for Absence**

2. **Minutes of meeting Wednesday, 30 November 2022 of Shared Services Joint Committee**

(Pages 3 - 4)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Shared Services Update**

(To Follow)

To receive and consider the report of the Director of Change and Delivery.

5. **Any urgent business previously agreed with the Chair**

Chris Sinnott  
Chief Executive

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<b>Minutes of</b>	<b>Shared Services Joint Committee</b>
<b>Meeting date</b>	<b>Wednesday, 30 November 2022</b>
<b>Members present:</b>	Councillor Alistair Bradley (Chair), Paul Foster (Vice-Chair), and Councillors Margaret France, David Shaw and Karen Walton
<b>Members present virtually (non-voting):</b>	Councillors Alan Cullens and Peter Wilson
<b>Officers:</b>	Chris Sinnott (Deputy Chief Executive) and Nina Neisser (Democratic and Member Services Officer)

## 12 Apologies for Absence

Apologies of absence were received from Councillors Aniela Bylinski-Gelder, Margaret Smith and Kim Snape.

Councillors Damien Bretherton and Terry Howarth attended as substitutes.

## 13 Minutes of meeting Monday, 17 October 2022 of Shared Services Joint Committee

**Resolved: (For: 5 Abstain: 4)**

**For:** Councillors Bradley, Foster, France, Shaw and Walton

**Abstain:** Councillors Bretherton, Cullens, Howarth and Wilson

That the minutes of the meeting of the Shared Services Joint Committee held on Monday, 17 October 2022 be approved as a correct record.

## 14 Declarations of Any Interests

None received.

## 15 Exclusion of Press and Public

**Resolved: (unanimously)**

**That the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.**

# Agenda Item 2

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## 16 Shared Property and Assets Service Review

Chris Sinnott, Deputy Chief Executive presented the confidential report of the Director of Change and Delivery which provided information on the shared services review for Property and Assets to progress the delivery of phase 3 of shared services as agreed by both councils in February 2022. The report outlined the principles and scope of the review as well as findings and the recommendations for the service.

The Committee supported the proposals and discussed the costings, structure and timescales. Members requested that staff and the Shared Services Joint Committee be kept informed throughout the process.

### **Resolved (unanimously):**

**That subject to Executive Member Decision, the proposals for the new service structure and service development plan commence to formal consultation across both councils.**

Chair

Date